

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
September 17, 2020, 7:00 P.M.**

**VIA CONFERENCE CALL: Dial In: 1-833-247-7123; Access Code 4094175
OR
IN PERSON LIMITED TO THE FIRST 13 REGISTERED
TO REGISTER EMAIL: CLERK@NORTHHANOVERTWP.COM**

CALL TO ORDER Mayor DeBaecke called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeBaecke

ROLL CALL: Mayor DeBaecke
Deputy Mayor Doyle
Committeeman Forsyth
Committeeman Kocubinski
Committeeman O'Donnell

Absent: None

Also Present: Township Clerk Picariello and Township Attorney Roselli

Clerk Picariello noted Resolution 2020-111-A would be added to the non-consent agenda this evening.

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor Doyle
Seconded By: Committeeman O'Donnell

REVIEW OF CORRESPONDENCE

There was no correspondence this evening.

ENGINEER'S REPORT

Engineer Hirsh reported he was working on a concept plan with gazebo for the FY2019 Municipal Parks Grant. In regards to the 2020 NJDOT grant, Mr. Hirsh reported bids were received and the award was on for this evening. He gave an overview of his investigation with the drainage issues on Hanover Court and Sykesville Road. He would be soliciting quotes. He reported that NJNG is scheduled to complete the work this Friday through Wednesday in North Hanover.

DEPARTMENT REPORTS FOR AUGUST 2020

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover Courts
- d. Jacobs town Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

MINUTES FOR APPROVAL

- September 3, 2020 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell					X	
Mayor DeBaecke	X		X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke		X	X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2020-107 Resolution Approving 2020-2021 Alcoholic Beverage Control License in the Township of North Hanover, County of Burlington, State of New Jersey

**RESOLUTION 2020-107
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION APPROVING 2020-2021 ALCOHOLIC BEVERAGE CONTROL
LICENSE IN THE TOWNSHIP OF NORTH HANOVER, COUNTY OF BURLINGTON, STATE
OF NEW JERSEY**

WHEREAS, applications have heretofore been filed with the State of New Jersey, Division of Alcoholic Beverage Control to renew Alcoholic Beverage Licenses; and

WHEREAS, the Chief of Police has reviewed said applications and recommends renewal without reservation; and

WHEREAS, the applications appear to be in proper form, municipal fees have been paid and are subject to review and approval by the Division of Alcoholic Beverage Control;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, in the County of Burlington and State of New Jersey, that the following Alcoholic Beverage Licenses in the Township of North Hanover for the period from July 1, 2020 until June 30, 2021, are hereby renewed effective the 1st day of July, 2020, to the following licensees for the licensed premises at the address indicated.

PLENARY RETAIL COMSUMPTION LICENSES

0326-33-001-007 Tara D. Bruni Tavern LLC
1 Cookstown-New Egypt Road
North Hanover, NJ 08562

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor DeBaecke			X			

NON-CONSENT AGENDA

2020-108 Resolution Authorizing an Extension to Contract by and between the Township of North Hanover and A Cut Above the Rest for the Provision of Snow Removal Services Within the Township of North Hanover.

**RESOLUTION 2020-108
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING AN EXTENSION TO CONTRACT
BY AND BETWEEN THE TOWNSHIP OF NORTH HANOVER AND
A CUT ABOVE THE REST FOR THE PROVISION OF SNOW REMOVAL SERVICES
WITHIN THE TOWNSHIP OF NORTH HANOVER**

WHEREAS, the Township of North Hanover (hereinafter “Township”) previously awarded by way of public bid by way of Resolution No. 2019-132 adopted November 7, 2019, a contract (hereinafter “Contract”) to A Cut Above The Rest having an address at 837 Route 524, Allentown, NJ 08501 (hereinafter “Contractor”) for the provision of snow removal services for the Township’s streets, roadways and other Township property for an initial term of November 15, 2019 to November 14, 2020; and

WHEREAS, pursuant to the terms of the initial Contract and the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the term of the Contract can be extended by the Township for up to two (2), one-year additional terms, under the same terms and conditions of the awarded contract, including price, unless a different price is accepted by the Township Committee in accordance with the requirements of the New Jersey Local Public Contracts Law; and

WHEREAS, the Township Committee hereby finds that the services being provided by the Contractor are being performed in an effective and efficient manner; and

WHEREAS, in accordance with the paragraph IV of the Contract, the Township wishes to extend the term of the Contract for an initial one year term, commencing November 15, 2020 and terminating November 15, 2021, under the same terms and conditions, in effect under the contract of the November 15, 2019 until November 14, 2020 Contract; and

WHEREAS, the Contractor has consented to the extension of the Contract under the same terms and conditions of the 2019/2020 contract, which was set forth in an agreement executed by the parties and the following prices:

- \$200 per hour when utilizing tractor
- \$200 per hour when utilizing Dump truck, spreader & plow
- \$200 per hour when utilizing pick-up truck
- \$75.00 per hour for operator

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that it does hereby authorize an initial one year extension to the Contract with A Cut Above The Rest having an address at 837 Route 524, Allentown, NJ 08501 by extending the term of the contract for an additional one year term; with the contract prices as set forth herein above, requiring the Contractor to utilize light duty vehicles, i.e. pick-up trucks and dump trucks, for light snow falls measuring 4 inches or less, with all other terms and conditions of the contract remaining the same.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to A Cut Above The Rest.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			

WHEREAS, the Township Engineer has reviewed the bid proposal submitted by Earle Asphalt Company, the apparent lowest responsible bidder and has determined that the bid proposal is in compliance with the bid specification requirements; and

WHEREAS, the Township of North Hanover received a grant in the amount of \$240,000.00 from the FY 2020 New Jersey Department of Transportation Trust Fund for the project; and

WHEREAS, if applicable, the Chief Financial Officer has certified the availability of funds.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey that an award is hereby issued to Earle Asphalt Paving located at PO BOX 556, Farmingdale, NJ 07727, for the improvements to Schoolhouse Road located in the Township of North Hanover as set forth in the bid specifications.

BE IT FURTHER RESOLVED that the Mayor and/or Township Clerk is hereby authorized to sign the aforesaid contract on behalf of the Township.

COMMITTEE	MOTION	2 ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeBaecke			X			

2020-111 Resolution Authorizing Purchase of 2020 Police Interceptor Utility Vehicle from Winner Ford under State Contract No. 88728

**RESOLUTION 2020-111
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**AUTHORIZING PURCHASE OF 2020 POLICE INTERCEPTOR UTILITY VEHICLE FROM
WINNER FORD UNDER STATE CONTRACT NO. 88728**

WHEREAS, the Township of North Hanover, pursuant to N.J.S.A.40A:11-12(a) and N.J.A.C. 5:34-7.29(C), may without advertising for bids, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State of New Jersey by the Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Township has reviewed the State contracts for the purchase of a 2020 Police Interceptor Utility Vehicle and related equipment in the amount of \$50,867.00 from Winner Ford having an address at 250 Berlin Road, Cherry Hill, NJ 08034 under State Contract #88728 and in accordance with the written quotation received and on file with the Police Department, CFO and Clerk; and

WHEREAS, the Township of North Hanover has sufficient funds in place as evidenced by the Chief Financial Officer certification of the availability of funds on file with the Finance Department.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey that it does hereby authorize and approve the purchase of a 2020 Police Interceptor Utility vehicle and related equipment from Winner Ford having an address at 250 Berlin Road, Cherry Hill, NJ 08034 under State Contract #88728, in the amount of \$50,867.00 and in accordance with the written quotation of file with the Police Department, CFO and Municipal Clerk.

BE IT FURTHER RESOLVED that the Chief Financial Officer is hereby authorized to issue said purchase order to Winner Ford, 250 Berlin Road, Cherry Hill, NJ 08034 to the attention of Michael Drahuschak on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor DeBaecke			X			

2020-111-A Resolution Chapter 159 Requesting Approval of Items of Revenue and Appropriation N.J.S.A. 40A:4-87 for the State of New Jersey Department of Transportation – FY2020 Municipal Aid Program

**RESOLUTION 2020-111-A
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**CHAPTER 159 REQUESTING APPROVAL OF ITEMS OF REVENUE AND
APPROPRIATION N.J.S.A. 40A:4-87 FOR THE STATE OF NEW JERSEY
DEPARTMENT OF TRANSPORTATION – FY 2020 MUNICIPAL AID PROGRAM**

WHEREAS, R.S.40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of a county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount; and

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the *Township of North Hanover* in the County of Burlington hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year **2020** in the sum of **\$ 240,000.00**, which item is now available as a revenue from the State of New Jersey Department of Transportation – FY 2020 Aid Program.

BE IT FURTHER RESOLVED, that the sum of **\$ 240,000.00** the same is hereby appropriated under the following caption:

***Operations-Excluded from “CAPS”:
Public and Private Programs off-set by Revenues:***

State of New Jersey Department of Transportation – Schoolhouse Road Phase II

BE IT FURTHER RESOLVED, that two certified copies of this resolution be provided to the Director of the Division of Local Government Services for his use in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke		X	X			

DISCUSSION

Clerk Picariello gave an overview of her meeting with the County concerning elections. She reported mail in ballots would be sent out between 9/30/20 and 10/5/2020 to all registered voters. The County would be mailing over 320,000 ballots. She stated there were four options to cast the ballot; US Mail, Dropping of at the County Clerk, Placing in County Drop boxes or bringing to the polling location.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman O’Donnell noted the fire at Blacey’s. He commended the JVFC for their hard work and noted the fire was held to one building.

Committeeman Forsyth noted he spoke with three property owners concerning snow fencing and they would be giving their permission. He noted agreements would be needed. He felt starting out small and seeing how it works would be beneficial.

Deputy Mayor Doyle noted movie night for September 26th. He stated seating would begin at 7:15 pm and volunteers are needed to help seat the guests. He stated the Advisory Committee was exploring the Trunk or Treat. He noted he also is still investigating the Midlands and other programs were being held on their own. He expressed appreciation for the JVFC.

Mayor DeBaecke noted the fire was very unfortunate and a devastating loss to the business. He expressed appreciation for the JVFC.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor Doyle

Seconded By: Committeeman O’Donnell

EXECUTIVE SESSION RESOLUTION

2020-112 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Police Department Personnel Matter, Contract Negotiation and Litigation matters

**RESOLUTION 2020-112
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Police Department Personnel Matter, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are

formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

MOTION TO ADJOURN TO ENTER INTO EXECUTIVE SESSION - 7:35 pm

Proposed By: Committeeman Kocubinski

Seconded By: Committeeman O'Donnell

Respectively submitted,

*Mary Picariello, RMC/CMR/CTC
Township Clerk*